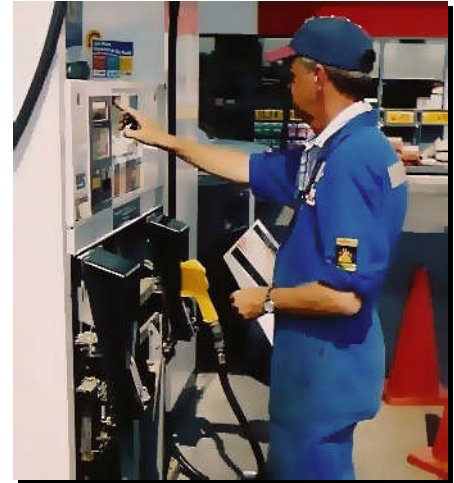


# Site Operator Training Course Information

A Site Operator (SO) license allows an individual to perform the following functions involved with managing and/or operating a fuel facility:

- ✓ Record keeping and reconciliation
- ✓ Inventory control
- ✓ Maintain pumps - replace nozzles, spouts, hoses, breakaways, filters and belts
- ✓ Assess, contain and clean up spills and leaks



## OPERATING REQUIREMENTS

*Dispensing Operations*  
*Control leaks and spills*  
*Emergency procedures*  
*Kiosks & Private Fuel Outlets*  
*Self-Serve facilities*  
*Marina facilities*

## TANK INVENTORY AND RECONCILIATION

*Importance of tank inventory and reconciliation*  
*Performing tank inventory and reconciliation*  
*Detecting variances*

## FUEL PUMP/DISPENSER MINOR MAINTENANCE AND REPAIR

*Participants complete a practical evaluation based on the maintenance of a fuel pump or dispenser.*

<i>Cost:</i>	<i>See OPCA website for current fees</i>
<i>Course Length:</i>	<i>One day (8 am - 5 pm approx.) (Theoretical exam - 90 min, Practical exam - 20 min)</i>
<i>Included with fee:</i>	<i>Course manual, instruction, OPCA Minor Maintenance DVD, Theoretical and practical exams administered by OPCA (TSSA exam fee applicable not included in fee)</i>
<i>Required material not included:</i>	<i>Liquid Fuels Handling Code Book (must be purchased through CSA <a href="http://www.shopCSA.ca">www.shopCSA.ca</a>)</i>

*Courses are scheduled based on a minimum number of participants*